

## SINGAPORE TABLE TENNIS ASSOCIATION

### Program Withdrawal Form (ZTC)\*

Name of Child:			
Zone Training Centre: <i>(Location)</i>		Last day of training *:	<i>(ddmmyyyy)</i>
Reasons for withdrawal:			Coach Signature:
Name of <b>account holder receiving refund</b> :	(Name as stated in bank account)		
Please <b>tick ONLY ONE (1)</b> of the following methods for our payment to you: <b><i>(It is the sole duty &amp; responsibility of the parent/guardian to provide correct information for refund payment. STTA shall not be held liable for payment to the wrong party if the information provided is incorrect)</i></b>			
<input type="checkbox"/> PayNow (pls ensure correctness)	Handphone number of <b>account holder</b> for PayNow		
<input type="checkbox"/> Bank Transfer (pls ensure correctness)	Account No.		
	Bank Name		

\*Note: Each child is deemed to be in the training program and the parent/guardian must continue to pay all fees until formal written withdrawal is submitted to **STTA ZTC coach with at least one month notice and that the last day of lesson must be on the last day of the following month.** E.g.A) Submit: 31 Aug, last day: 30 Sep. E.g.B) Submit: 1 Aug, last day: 30 Sep.

#### **Acknowledgement by Parent**

I hereby acknowledge the withdrawal of my child from \_\_\_\_\_ Zone Centre with last day of training on (must be the last day of the following month\*) \_\_\_\_\_, with clear understanding that I can only re-apply my child into Zone Training Centre after 6 months from the last day of training. I confirm that the information I have provided is true and correct.

Name of Parent / Guardian:		Signature:	
Contact Number:		Date:	
Email:			

#### **Acknowledgement of submission of Withdrawal Form**

Date of Program Withdrawal Form received at STTA Office	
Name of Student / Child	
Name & initial of STTA Staff	
STTA Stamp	

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#### **Acknowledgement of submission of Withdrawal Form (Parent's Copy)**

Date of Program Withdrawal Form received at STTA Office	
Name of Student / Child	
Name & initial of STTA Staff	
STTA Stamp	