



4 September 2023

To: STTA Full Members

BY EMAIL & POST

Dear Sir / Mdm

NOTICE OF THE ANNUAL GENERAL MEETING OF SINGAPORE TABLE TENNIS ASSOCIATION

Notice is hereby given that the upcoming Annual General Meeting (AGM) of Singapore Table Tennis Association (“STTA”) will be held as follows:

Date: **18 September 2023 (Monday)**
Time: **7.30 pm (Registration and Dinner will start from 6.30pm)**
Venue: **SportSG Auditorium (opposite Kallang Wave Mall)**
6 Stadium Walk
Singapore 397698
(Enter from Visitor Centre beside Singapore Sports Museum)

1) **Agenda of Annual General Meeting**

1	Confirmation of Quorum for meeting by Honorary Secretary
2	Address by the President, STTA
3	Confirmation of Minutes of the AGM held on 29 Aug 2022
4	To receive, approve and adopt the Annual Reports for the Financial Year ended on 31 Mar 2023
5	To receive, approve and adopt the Audited Financial Statements for the Financial Year ended on 31 Mar 2023
6	To approve the proposed STTA Constitutional Amendments
7	To approve the application of Punggol West Community Sports Network to be STTA Full Member
8	Any Other Business (AOB)

2) **Submission of proposed agenda or resolution(s) by Full Members**

As per Article 9.7 of the STTA Constitution, any Full Member or its delegate who wishes to place an item on the agenda of a General Meeting may do so, provided that notice is given to the Honorary Secretary not less than seven (7) days before the meeting is due to be held.

Hence, any proposed agenda or resolution(s) should reach STTA no later than **12.00 noon on 11 September 2023** via one of the following methods:

- a) by email to agm@stta.org.sg ; or
- b) by hand to STTA official address

Only duly acknowledged submission will be considered.



3) **Nomination of Delegates to attend the AGM**

Each Full Member may be represented by two delegates at the AGM. The names & NRIC number of the delegates of the Full Members shall be notified to the Honorary Secretary at least one week before the date of the AGM, i.e., no later than **12.00 noon on 11 September 2023** via one of the following methods:

- a) by email to agm@stta.org.sg ; or
- b) by hand to STTA official address

Only duly acknowledged submission will be considered.

The Delegate Nomination Form is enclosed. Nominations will only be accepted if they are submitted using this official nomination form. As each member holding Full Membership at the AGM shall be entitled to only one vote, members should clearly indicate the delegate that will represent it for voting matters. This form must be duly completed. Illegible forms will not be valid and late submission will not be entertained.

Please note that delegates will be asked to provide proof of identity during registration. Hence please bring along identification document, such as NRIC, for verification if requested upon.

4) **Payment of Membership Fees**

Please note that your annual membership fees for the year 2023 must be received before you are entitled to make any submission or nomination.

This Notice has been made available on the STTA's website and may be accessed at: <https://www.stta.org.sg>

For any query or clarification on the Annual General Meeting, please email to agm@stta.org.sg or contact us at 6354 1014.

Thank you.

Yours faithfully



Ho Kok Khun, PBM
Honorary Secretary

Attachments:

(NO hardcopy will be distributed during AGM as part of our sustainability efforts towards a greener environment)

- Annex 1 Minutes of the AGM held on 19 Aug 2022 (by email only)
- Annex 2 Annual Report for Financial Year ended on 31 March 2023 (by email only)
- Annex 3 Audited Financial Statements for Financial Year ended on 31 March 2023 (by email only)
- Annex 4 Proposed Constitutional Amendments (by email only)
- Annex 5 Delegate Nomination Form (by email and post)
- Annex 6 Direction Map (by email only)